Southern Pacific Division, Sports Car Club of America (SCCA)

COMPETITION LICENSE WAIVER REQUEST CHECKLIST

The following checklist will help you to prepare a package requesting an SCCA License Waiver (**not** an SCCA Pro Racing License). Providing all of the necessary paperwork should ensure your request is considered in an appropriate time frame, and hopefully, without delays. Under normal circumstances, allow 30 days to receive your license. **Please don't wait until the last minute!** All forms may be obtained at www.scca.com or from SCCA Central Licensing, (800) 770-2055. Please make copies of the entire waiver package and forward the originals!

1. **LETTER FROM DRIVER REQUESTING A WAIVER.** Required per GCR.
2. **COMPETITION RESUME.** A historical overview, in chronological order, of your racing background. Please include dates, track, class, type of event and finishing positions. Also, list any racing references by name with phone number (include licensed competition drivers that you have competed against).
3. **PHOTOCOPY OF YOUR MOST RECENT COMPETITION LICENSE!** Not providing this will delay your waiver request!
4. **LICENSE APPLICATION.** Please read both sides of this form thoroughly, following all instructions.
5. **SCCA PHYSICAL FORM, IF REQUIRED PER SCCA.** Again, read all instructions. Complete your portion of the form, ensuring you have explained any "yes" answers. ***PLEASE NOTE:*** All examining physician items must be completed, including "Recommendation for Licensing". The examining physicians name and address must be stamped or printed so it is readable!
6. **SCCA MEMBERSHIP.** Must be current. Be sure to enclose, if a membership is due for renewal.
7. **LICENSE & WAIVER FEE PAYMENT.** Check or credit card made payable to SCCA for license. Be sure amount equals all fees due, including license, membership and "Special Handling" (if required).
   SECOND CHECK (Sorry, credit cards can not be accepted for divisional waiver fee) made payable to SoPac Division SCCA in the amount of **$25.00 for the waiver fee.**
8. **STAMPED ENVELOPE.** Addressed to: SCCA Central Licensing
   P.O. BOX 299
   Topeka, Ks. 66601-0299

   PLEASE NOTE: Verify that adequate postage is affixed – one .47 stamp is not enough!

9. **Mail all of the above to:** **note**: e-mails and faxes can not be accepted!

Bill Gilcrease, SoPac Licensing Chairman
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